



USD 102 Technology Loan Agreement

The device, charger, and case are being loaned to the student and are in good working order unless otherwise indicated. The student acknowledges the responsibility to properly care for the equipment and ensure that it is retained in a safe environment.

The equipment is the property of USD 102 and is being loaned to the student only for educational, non-commercial purposes during the academic school year. The equipment will be returned to the school on the date determined by USD 102 (or sooner if the student is discharged from or leaves the school prior to the end of the school year) or if the student fails to comply with the terms of this agreement or the district's Acceptable Use Policy. A copy of the Acceptable Use Policy and this agreement, signed by the student and the parent/guardian must be on file at USD 102 prior to the student taking possession of the device.

The equipment is insured against theft and accidental damage. If there is a claim against that insurance, the student and parent/guardian are responsible for the \$250 deductible in the case of accidental damage, or \$400 deductible if the device is misplaced or stolen or up to the cost of the device if it is less than noted amount. If part of the device or carrying case is lost, replacement is the responsibility of the student and parent/guardian. The student acknowledges that use of district equipment is a privilege and understands the responsibility to protect and safeguard the equipment and to return it in the same condition.

The student . . .

must have a signed (parent/guardian and student) Acceptable Use Policy on file at the high school office.

will not deface the electronic device or carrying case—including using markers or stickers— and will not remove district labels/tags.

will not install any software, alter the software package/operating system provided by the district, or change the name of the electronic device.

has no expectation of privacy. The electronic device, user account or email account may be examined at any time.

will not loan or trade the laptop and will keep the password private and secure.

will not leave the laptop unattended unless it is in a designated secure area.

will keep the laptop in the carrying case except when in use. The carrying case may be placed in a backpack or other case. The laptop is not to be carried around unprotected or open.

is responsible for bringing the fully-charged electronic device to school every day.

is responsible for backing up data. Data may be backed up to a flash drive or the student's google account.

will report damage to or loss of district equipment to an administrator or the Technology Coordinator within 48 hours.

understands the district reserves the right to determine whether a specific use is appropriate or consistent with this agreement and the Acceptable Use Policy.

Student Signature, Date

Parent Signature, Date