



## **D120 Chromebook Agreement (6:235-E1)**

Mundelein High School students will be issued Chromebooks for use in school and at home. This document provides students and their parents/guardians with information about taking care of the equipment, using it to complete assignments, and being a good digital citizen.

*Students and their parents/guardians are reminded that use of District Technology is a privilege, not a right. All activity performed on any District owned computer, network, or electronic communication device may be monitored by school authorities. Inappropriate use of District Technology can result in limited or banned computer use, disciplinary consequences, removal from courses, loss of credit, receiving a failing grade, and/or legal action.*

### ***Ownership of the Chromebook***

District 120 retains sole right of possession of the Chromebooks. The Chromebooks are lent to the students for educational purposes only for the academic year. Moreover, District 120 administrative staff and faculty retain the right to collect and/or inspect Chromebooks at any time, including via electronic remote access and to alter, add or delete installed software or hardware.

### ***Responsibility for the Chromebook***

Students are solely responsible for the Chromebooks issued to them and must adhere to the following:

- Students must comply with the Acceptable Use Policy (6:235) and corresponding 1:1 Administrative Procedures (6:235 AP1) when using their Chromebooks.
- Students must bring their Chromebooks to school fully charged every day. Failure to do so may result in disciplinary action.
- Students must treat their Chromebook with care and never leave it in an unsecured location.
- Students must keep their Chromebook in the District 120 issued protective carrying case when traveling.
- Students must promptly report any problems with their Chromebook to the Technology Support Internship class (TSI).
- Students may not remove or interfere with the serial number and other identification tags.
- Students may not attempt to remove or change the physical structure of the Chromebook, including the keys, screen cover or outer casing
- Students may not deface the Chromebook in any way including stickers, etching, etc.
- Students may not attempt to install or run any operating system on the Chromebook other than the ChromeOS operating system supported by the district.
- Students must keep their device clean and must not touch the screen with anything

(e.g., your finger, pen, pencil, etc.) other than approved computer screen cleaners.

- A police report will be filed for any lost or stolen Chromebook.

### ***Responsibility for Electronic Data***

The students are solely responsible for any apps or extensions on their Chromebooks that are not installed by a member of the District 120 technology staff. Students are responsible for backing up their data to protect from loss. Users of District Technology have no rights, ownership, or expectations of privacy to any data that is, or was, stored on the Chromebook, school network, or any school issued applications and are given no guarantees that data will be retained or destroyed.

### ***Copyright and File Sharing***

Students are required to follow all copyright laws around all media including text, images, programs, music, and video. Downloading, sharing, and posting online illegally obtained media is against the Acceptable Use policy.

### ***Spare Equipment and Lending***

If a student's Chromebook is inoperable, the school has a limited number of spare Chromebooks for use while the student's Chromebook is repaired or replaced. This agreement remains in effect for loaned Chromebook. The student may not opt to keep an inoperable Chromebook to avoid doing class work due to loss or damage. If a student does not bring his/her Chromebook to school, the student may be required to borrow a Chromebook from the school based on the direction from his/her teacher.

### ***Technology Fee***

A technology fee of fifty dollars (\$50.00) will be charged at registration to defray the cost of all District Technology. It does not cover repairs or lost or stolen devices. Loss or theft of the Chromebook is also the student's responsibility and will result in the student being charged and a police report being filed.

The parent/guardian agrees to follow and accepts:

- District 120 owns the Chromebook, software, and issued peripherals
- If the student ceases to be enrolled in Mundelein Consolidated High School District 120, the students/parents/guardians will return the Chromebook in good working order or pay the full replacement cost of the computer. In addition, the student must also return both the District issued Chromebook charger and Chromebook protective carrying case. If one or both of these items is not returned, the student/parent/guardian must pay for the full replacement value. Replacement s must be procured and repair must be performed by District 120 only.
- In no event shall District 120 be held liable to any claim of damage, negligence, or breach of duty.

